

May 26, 2020

The Carroll County Board of Supervisors held their regular monthly meeting on May 26, 2020 in the Board Meeting Room of the Carroll County Governmental Center.

Members Present: Joe Webb  
Rex L. Hill  
Dr. Tom Littrell  
Phillip McCraw  
Robbie McCraw  
Tracy Moore

Staff Present: Cellell Dalton, County Administrator  
Steve Durbin, County Attorney  
Crystal Adams  
Donnie Spangler

**CALL TO ORDER**

Mr. Hill called the meeting to order.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Robbie McCraw led the Board in Invocation and the Pledge of Allegiance.

**COUNTY ATTORNEY COMMENTS**

Mr. Durbin stated in light of Mr. Webb’s announcements I want to make sure we are proceeding in accordance of law and the county’s adopted policies. The first issue is the vacancy in the office of the Chair and the impending vacancy in the office of the Laurel Fork Supervisor. According to Va Code, a resignation becomes irrevocable after the date stated by the public officer. The position of Chairman is vacant because it was effective immediately and the position of Laurel Fork Supervisor is not vacant until the effective date of June 30, 2020. The Board can consider if they want to operate with the Vice Chairman conducting meetings until an Interim appointment is made or whether you wish to fill the position of Chairman at this time.

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to appoint a Chairman.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

**ELECTION OF CHAIRMAN**

Mr. Robbie McCraw nominated Dr. Tom Littrell for Chairman.

Mr. Moore seconded the nomination.

With no other nominations, a vote was taken.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb  
Robbie McCraw Tracy Moore  
Phillip McCraw

NAYS: None

ABSTAIN: Tom Littrell

Mr. Durbin reviewed the process of making an interim appointment until the General Election can be held. That can be done once Mr. Webb’s seat is vacant and the Board will need to petition the Circuit Court to hold a special election in November. If the Board is not able to fill the interim slot that would go to the discretion to the Circuit Court on whether to make an appointment in lieu of the Board doing so.

Dr. Littrell stated this comes as a surprise and I will do the best I can under the circumstances.

**PAYMENT OF INVOICES**

Mr. Hill made a motion, seconded by Mr. Tracy Moore to approve the invoices as presented.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**MINUTES**

Mr. Robbie McCraw made a motion, seconded by Mr. Phillip McCraw to approve the minutes of the previous meeting.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**PUBLIC HEARING – EMERGENCY ORDINANCE**

Dr. Littrell opened the Public Hearing at 7:07 p.m.

Mr. Durbin explained that when COVID 19 hit and social distancing became necessary the Board adopted this ordinance to be in place for six months. This is the opportunity to receive comments on the subject.

Mr. Hill stated that it is important for the Board to cover all of our bases on what the Governor has directed.

Mr. Moore asked if there is any sign of everyone coming back.

Mr. Durbin stated it will just depend on future testing and numbers. Having this ordinance in place does not require you to use alternative procedures. Anytime that this Board is comfortable you can resume holding meetings in accordance with normal procedures, but you will have it in place if there is a flare up or some other issue. This is in place for six months.

With no other comments, the Public Hearing was closed at 7:11 p.m.

Mr. Hill made a motion, seconded by Mr. Phillip McCraw to adopt the Emergency Ordinance.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
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Robbie McCraw  
Phillip McCraw

Tom Littrell  
Tracy Moore

NAYS: None

### **PUBLIC HEARING – SB149**

Dr. Littrell opened the Public Hearing at 7:13 p.m.

Mr. Durbin stated this would amend Courtroom Security fees in both circuit and district courts. It would raise the fee from \$10 to \$20 effective July 1, 2020. I have distributed alternative versions. I received a comment from Joey Haynes who asked if it is adopted would it be applicable to a conviction rendered after July 1<sup>st</sup> or whether it would be applicable to any charges with an offense date after July 1, 2020.

Mr. Hill asked if the amounts are included on the summons.

Mr. Donnie Spangler replied not on the summons, but the prepayment form would have to be updated. It is a simple process.

Mr. Hill made a motion, seconded by Mr. Moore to adopt the ordinance to begin with a conviction beginning July 1, 2020.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

### **OLD BUSINESS**

#### ***Authorization to Advertise FY21 Budget***

Mr. Dalton requested permission to advertise the FY21 budget with a total projected revenue of \$79,120,649 and a projected budget that matches those numbers.

Dr. Littrell asked if it is appropriate to question one of our previous discussions. I feel like our county employees are one of the most important assets in the entire operation and I've heard several people concerned about the insurance cost increase and I also am concerned about the big difference between the dual and family plan. Just for discussion, I have increased the county cost for dual by \$200 and for family by \$340 which would reduce the employees amount. That would increase the budget by \$260,000 but I think it is important we look after our employees.

Mr. Moore replied, I agree 100%.

Mr. Dalton responded the proposed budget is for planning purposes only. Until it is adopted you can move money around. Based off of your request we will go back and see how many people signed up from which so we will know where to take it and move it around since currently what is presented is a balanced budget. We will bring back the impact of that and get with the insurance carrier at the June 8<sup>th</sup> meeting.

Mr. Robbie McCraw asked about the reduction in meals tax, is that because of the current situation.

Mr. Dalton responded that we have looked at the last several months as well as what the state has projected. Also, VACo has projected that we lose 25% and we have shown that on here.

Mr. Robbie McCraw asked about the Real Property and if those numbers reflect actually collected.

Mr. Dalton replied yes, it is based off what has been collected. In the past you had projected collection of delinquent taxes of several million dollars and we have taken that off. I did send this to the Treasurer for her review and she responded that it is what we discussed in our preliminary planning sessions.

Mr. Hill stated that this is \$4.6 million short compared to what we brought in last year.

Mr. Dalton responded, it is. You are getting an additional \$1.9 million of state dollars and \$555,000 federal dollars to soften that blow.

Mr. Moore asked how we are on the budget verses last year.

Mr. Dalton replied, I think we are significantly behind what we projected last year.

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to advertise the budget.

Mr. Dalton stated as you go through this I will remind you not to get to excited about what is advertised. There are things we don't know and the changes coming from the state. We will hold the public hearing and listen to all the comments and at the end we will get it where everybody can agree and can do their jobs.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

**NEW BUSINESS**

***CONSENT CALENDAR***

Mr. Hill made a motion to amend and approve the consent calendar to add a letter to Go Virginia.

Mr. Robbie McCraw seconded the motion.

Mr. Dalton stated the letter of support is for VIAA for funding from Go Virginia.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

***VACORP RENEWALS***

Mr. Dalton stated this is the VACORP Renewal for next fiscal year and it is less than last year by several thousand dollars. The Finance Committee and finance staff went through all the renewals and found duplications of coverage and hopefully have the proper coverage in place. We have asked for coverage for Lovills Creek Dam and we can not obtain insurance for failure of that dam. It is something that the Board needs to be well aware of, there is a huge liability if that structure failed. We have inquired with DGIF if they would accept that property and they politely refused. We need to see how we can proceed and reduce our liability. We have a copy of the latest inspection of the

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dam and we need to meet with our partners to see how we can proceed with this and be protected from catastrophic damage.

Mr. Robbie McCraw made a motion, seconded by Mr. Phillip McCraw to accept the VACORP Renewal.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

***UNCLAIMED BODY***

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to appropriate \$1000 for the unclaimed body.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

***COMMITTEE APPOINTMENTS***

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to delay the Committee Appointments until the next meeting.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

***RFC CONTRACT***

Mr. Hill made a motion, seconded by Mr. Phillip McCraw to approve the RFC Contract.

Mr. Moore asked if this is the only firm that does this.

Mr. Dalton responded that they are the only one that responded to the RFP. This is a multi-year contract with the right to renew.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	Tracy Moore

NAYS: None

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to accept the agreement with Hickok and Fern.

Roll call vote was as follows:

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AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

**CARES RELIEF FUNDS**

Mr. Dalton stated that this is basically a reimbursement of funds that qualify. We are working on this and hopefully we can come up with a plan and present that to the Board at a future date. There is a cost sharing requirement with the Town and we had to sign a certification to accept these funds. We also have to certify what we share with the Town so there will have to be some type of an agreement. This will also require a public hearing because it is greater than a certain percentage of the budget.

Mr. Robbie McCraw made a motion, seconded by Mr. Moore to ratify and certify to accept the CARES Relief Funds.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

**COUNTY ADMINISTRATOR COMMENTS**

Mr. Dalton advised that he was informed today that there will be a program to help farmers who have cattle. They are able to receive payment through FSA for the reduced price of beef and also for their crops.

**LAND USE COMMITTEE**

Dr. Littrell asked if we have two members on the Land Use Committee.

Mr. Dalton responded that it was himself and Mr. Phillip McCraw, who wishes to step down.

Dr. Littrell replied that he and Mr. Moore will represent the Board. The first meeting is on June 1<sup>st</sup> at 9:00 a.m.

**ADJOURNMENT**

Mr. Moore made a motion, seconded by Mr. Robbie McCraw to adjourn.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb  
Robbie McCraw Tom Littrell  
Phillip McCraw Tracy Moore

NAYS: None

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Chairman

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